DCASE
Department of Cultural Affairs and Special Events

STREET CLOSURE

Event Name: _____

Event Organizer Contact: _____

Phone Number: _____

Dates of posting: _____
(IF STREET CLOSURE IS NEEDED FOR SET UP AND TEAR-DOWN BE SURE TO INCLUDE INFO POSTING DATES AND TIMES)

Time(s) of posting: _____

Is this posting continuous (24 or more hours): ☐ Yes ☐ No

What Side of Street: (North, South, East or West)	**Street Name:**	**From:** *(Street name or number)*	**To:** *(Street name or number)*	***No Parking Signs Needed**	****Towing Needed**

***No Park Signs Needed:** if cars should not park within the event footprint.

****Towing is Needed:** if cars are parked within the event footprint and need to be moved. If no tow truck is needed, please mark N/A in the Towing Needed Box. The City of Chicago will decide the number of two trucks needed.
Please Note: cars are no longer relocated, they will be taken to the auto-pound.

If requesting No Park Signs or Towing, event organizer must call Streets and Sanitation (312-744-1912), **10 days prior to the event** to see if any additional information is needed .